Tips for **WINTER BREAK**

**BEFORE** you leave for a hard-earned winter break, PLEASE:

**Keep the heat on in your apartment!**  Turning it off or down too low can lead to frozen pipes and major destruction. Check your lease for what temperature to maintain and leave the thermostat at least 2 degrees higher. Tenants in past years have been billed as much as $14,000 for frozen pipes and resulting damage!

**Lock all doors and windows.**  A common means of breaking into apartments is the use of the pass key, but locked doors keep some honest.

**Make sure you have renter's insurance.**  Winter break is a prime time for burglars. If you can't afford insurance, take your valuables with you!

**Inventory your personal items which have a quick sale value.**  Keep a written list of serial numbers of TVs, stereos, CD player, etc. If a theft takes place, this information can help police investigate. Brand your CDs!

**Don’t leave your car parked on the street while you’re on break.**  Streets are routinely plowed/cleaned during break. Your car will be towed/ticketed and unavailable when you return to campus. Expect a minimum charge of $100 to rescue your vehicle.

**Check your lease/Pay January rent before you leave.**  If you plan to return after January 1st (classes begin January 20) you may accumulate twenty days of late charges unless you prepay January rent or your lease provides for a very long free grace period.

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Paid for by S.O.R.F.

Regular Office hours:
M-F, 8:30 a.m.-Noon, 1:00 to 4:30 p.m.

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**WE WILL BE CLOSING**
at 3:00 pm Tuesday, 12/23/08,
Re-opening 8:30am on 1/12/09

Visit our website: www.odos.uiuc.edu/sls